

**Sari Isdaner**  
**Early Childhood Center**  
at the Katz JCC



**2016-2017 Vacation Credit Request Form**

**Families are entitled to a one week vacation credit within the 2016-2017 school year. The following is our policy regarding vacation credit:**

The JCC membership must be current and in good standing. Parents starting their child for the first time in our school in the 2016-2017 school year must be enrolled for 3 consecutive months or more before requesting a vacation credit. The one week vacation needs to be Monday through Friday and your child may not attend any of these days. Vacation credit cannot be used on a part time program for winter or spring break as the tuition has already been adjusted to reflect a 40 week program.

We require a two week notice in writing to accommodate any vacation request. The credit will be equal to one week's fee. It will be applied to any unpaid JCC program balance. Should the vacation occur after the year is fully paid, the credit will go towards a future JCC program. If there is not a balance for any program and you are not signing up for a future program, then you may receive a refund. Credits or refunds will only be given after the child does not attend the vacation week.

**Today's date** \_\_\_\_\_

**Requested vacation dates** \_\_\_\_\_

**Name of Child & Room** \_\_\_\_\_

**Name of Parent(s):** \_\_\_\_\_